



WBWG ABSTRACT GUIDELINES

Please provide a concise statement of your research. Your abstract should be informative and conclusive – the following list is both standard and our accepted WBWG's abstract guidelines.

EACH ABSTRACT MUST INCLUDE THE FOLLOWING INFORMATION:

- 1) Title: An informative phrase that summarizes the focus of the presentation.
- 2) Author(s) Name(s); Affiliation(s): Institute(s)/Organization(s) – see specific directions below.
- 3) Body of Abstract: the body should include the following pieces of information:
 - a. Background: describe the reason(s) for your investigation and your hypothesis.
 - b. Methods: provide a summary of your experimental methods.
 - c. Results: outline the essential results of your study; include a data summary, statistics.
 - d. Conclusion: end the abstract with a statement of the conclusions supported by your results.

ABSTRACT FORMATTING

GENERAL:

- 1-inch margins
- Single spaced
- Times New Roman font, 11 pt. (*except Affiliations which are 10 pt.*)
- Full justification (align left and right margins)
- Use symbols and accents where necessary.

TITLE

- 16 words or less
- Bold font; no punctuation after title unless it ends with a question mark.
- Use either a scientific name (italicized) or a common name, but not both.
- Capitalize first letter of each word except prepositions, articles, and species names.

AUTHORS

- Author names begin on the line immediately after the title.
- Comma separates authors, except last author name which is preceded by “and”.
- Precede presenter's name with an asterisk (*) Indicate affiliation by placing a number, or numbers, in superscript after the author name.

AFFILIATION(s)

- Follow authors on next line with affiliations.
- Precede each affiliation by a bold number in sequence (1, 2, 3, 4...), followed by a space.
- Include only Department, Institute, City and State.
- Separate affiliations with a semicolon (;) no period at the end

ABSTRACT BODY

- 250 words or less
- Use an acronym only after full spelling of a term has been referenced or defined.

FILE FORMAT

- Only .doc or .docx formats will be accepted (use Word, OpenOffice or any program that produces .doc and/or .docx files)